

Instructions for International Customers

In our global economy, Studysource recognizes the importance of serving families from around the world who are seeking the best education for their students at American schools. With this in mind, we offer the following solution for international customers who do not have an American billing address for their credit card.

- 1 . Set up a personal PayPal account.
 - Visit www.paypal.com and click Sign Up.
 - Follow the steps for creating a personal PayPal account.
- 2 . Add a credit card or bank account to your PayPal account.
 - PayPal can use your verified bank account or credit card to make payments when you shop at studysource.com.
 - Visit www.paypal.com/helpcenter for answers to frequently asked questions.
- 3 . Place your order on studysource.com using your PayPal account as your method of payment.
 - In your shopping cart, click the “Check Out with PayPal” button.
 - Enter your account information and follow the steps for ordering.
 - International customers will need to have their Studysource orders shipped to their school – Admiral Farragut Academy 501 Park Street, North, St. Petersburg, Florida 33710.
- 4 . Confirm your order with PayPal.
 - For customers’ protection, PayPal’s fraud prevention department will need to verify all orders from international customers that are being shipped to a domestic address.
 - PayPal will contact you by either phone or email to verify the order.
 - Once your order has been verified, Studysource will ship your books to your school. Should you have any questions, please call Studysource Customer Service at 866.325.2437 or email customerservice@studysource.com.

* We suggest that High School cadets wait to order books until after classes begin and their schedule as been confirmed. Class schedules for High School students are available on the first day of school. If you are a new student, please contact Beverly Gonczar in the High School Division office at (727) 384-5502 or by e mail bgonczar@farragut.org

Once you have set up your Pay Pal account you will need to call Studysource to get your user name and password. (866) 325-2437. Please access the following website to order your books. <http://www.studysource.com/AdmiralFarragutAcademy>